

# East Herts Council Report

## Council

**Date of Meeting:** 13 May 2020

**Report by:** James Ellis, Head of Legal and Democratic Services

**Report title:** Reports by Members appointed to Outside Bodies for the civic year 2019 - 2020

**Wards affected:** All

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## Summary

### RECOMMENDATIONS FOR: Annual Council

- (a) To recommend to Council that the reports of Members appointed to Outside Bodies for the 2019 – 2020 civic year be received and noted.

### 1.0 Proposal

That the reports by Members appointed to Outside Bodies for the 2019 – 2020 civic year (attached as Appendix A) be received and noted.

### 2.0 Background

At the Annual Council meeting each year Council appoints Members to serve on various outside bodies and the reports attached at Appendix A review these Members' involvement on these bodies.

### 3.0 Reasons

In order to increase transparency and improve the process for reviewing activities of Outside Bodies, Members appointed to

Outside Bodies compile an annual report on their involvement and activities on these Outside Bodies. This provides an opportunity for Members to report back and to highlight any issues that might need to be addressed.

To improve consistency in reporting, Members were requested to use a standard report template when compiling their reports.

#### **4.0 Options**

No other options considered as this is a requirement in accordance with the Council Constitution.

#### **5.0 Risks**

- 5.1 Reputational. Members appointed to an Outside Body could act contrary to East Herts Council policies/guidelines. As this is unlikely, the Risk is classified as minor.
- 5.2 Financial. Members could claim substantial expenses if an Outside Body had a large number of meetings. As most Outside Bodies have a set number of meetings, this was unlikely and the Risk is classified as minor.

## **6.0 Implications/Consultations**

### **Community Safety**

No

### **Data Protection**

No

### **Equalities**

No

### **Environmental Sustainability**

No

### **Financial**

No

### **Health and Safety**

No

### **Human Resources**

No

### **Human Rights**

No

### **Legal**

No

### **Specific Wards**

No

## **7.0 Appendices**

Appendix A contains the Reports by Members appointed to Outside Bodies.

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